

Town of Moncks Corner

Building and Codes Enforcement
118 Carolina Ave.
Moncks Corner, SC 29461

NOTICE OF FIRE WATCH

Your occupancy has been determined to have an issue with the function of the fire alarm, sprinkler or both of these features. As a result, your occupancy has been determined to require extra measures to permit being occupied by anyone.

Section 901.7 of the **South Carolina Fire Code** states: *Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall be either evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. Where utilized, fire watches shall be provided with not less than one approved means for notification of the fire department and their only duty shall be to perform constant patrols of the protected premises and keep watch for fires.* Be aware that fire watch is a privilege by fire code. All measures outlined must be followed.

Upon being approved for fire watch in your occupancy, you will be required to:

- Designate the number of personnel required by the fire code official to carry out patrols of the **protected** occupancy for fires
- Maintain documentation on the provided sheet in 15 minute intervals for the entire **protected** structure
- Maintain your fire watch for the entire time, at specified intervals, the building is occupied (Employees count towards occupancy)
- Continue until directed by the fire code official that fire watch may be terminated
- Provide copies of your fire watch documentation to the fire code official

Your signature below outlines your agreement to these terms. No deviation, unless specified by the fire code official, will be recognized as being in compliance.

Number of fire watch
personnel

Occupant or Authorized Representative

Chad A. Kelly, CFM, CBO
Chief Building Official / Fire Marshal
Town of Moncks Corner, Building & Codes Enforcement
Cell: (843) 499-0161
Office: (843) 719-7924
Email: chad.kelly@monckscornersc.gov

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Fire Watch Record

Date	Time	Check if Nothing Found	Findings	Fire Watch Personnel
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By signing, I certify that the information provided is accurate and understand this will become part of the official record for my occupancy.

Occupant or Authorized Representative