



**MANUFACTURED HOUSING APPLICATION**  
Moncks Corner Community Development

**MONCK'S  
CORNER**  
*The Lowcountry's Hometown*

**For new homes:** Sales contract and/or bill of sale and form 400 or Application for Certificate of Title, evidencing ownership.

**For used homes:** A sales contract, bill of sale AND copy of the title in the previous owner's name, evidencing ownership, and:

A copy of the moving permit, if the manufactured home has been moved from another country, and

A letter from the local water and sanitation authority stating that they will provide the home's water and sanitation connection, and

Two copies of the recorded plat showing your plot plan, including dimensions of home and set backs from all property lines

**Owner**

Name \_\_\_\_\_ Address \_\_\_\_\_

**Applicant**

Name \_\_\_\_\_ Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Applicant/Company \_\_\_\_\_ SC Lic. # \_\_\_\_\_

- Dealership       Installer       Contractor       Owner  
 Set Up Only       Moving & Set Up       Extension Only

If you are the owner, name of moving company \_\_\_\_\_

**Manufactured Home**

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Size \_\_\_\_\_

Serial # \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Bathrooms: \_\_\_\_\_

- Single       Double       Triple

Cost of Job: \$ \_\_\_\_\_

**Parcel Information**

TMS# \_\_\_\_\_ Site Address \_\_\_\_\_

Zoning \_\_\_\_\_ \*Flood Zone \_\_\_\_\_ Wind Zone  1       2

Setbacks: Front \_\_\_\_\_ Back \_\_\_\_\_ Left \_\_\_\_\_ Right \_\_\_\_\_

**NOTICE: IF YOU ARE BUILDING OR REATTACHING A DECK, PORCH, OR STAIRS, OTHER THAN THE STANDARD 4x4, A BUILDING PERMIT MUST ALSO BE APPLIED FOR**

**\*If this parcel is in a flood zone, you must submit a final elevation certificate prior to final inspection**

As the applicant of the permit, it is your responsibility to call for all required inspections. If you do not know when your inspections are due, please ask the permit clerk for a list of inspections. You must begin work within 6 months of the date of permit issuance. If you cannot begin work, please call the permit clerk at 843-719-7914 to apply for an extension. If you have begun work and are unable to call for your inspections within 6 months, please call the permit clerk and request a field check.

Pursuant to Title 40, Chapter 29 §40-29-340, SC Code of Laws, no person may sell or offer for sale a manufactured home manufactured after June 15, 1976, unless its components, systems, and appliances meet the criteria of compliance with the the Construction and Safety Standards Act and have been properly certified by the Dept. of Housing & Urban Development

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Building Approval: \_\_\_\_\_ Date: \_\_\_\_\_