



The Lowcountry's Hometown

PO Box 700 Moncks Corner, SC 29461 843-719-7900 monckscornersc.gov

Spaces are limited to first applications received. A waiting list will be maintained.

Set up may begin as early as 10:30am on
April 25, 2020, unloading must conclude by 5:00pm.

Vendors can park on West Railroad Ave. There will be some walking from the vendor spot to your parking area. You may unload at your designated area but must be off Main Street by 10:50am.

The pavement may be uneven, plan accordingly by bringing risers or adjustable stands.

All crafters are required to have a solid roofed 10ftx10ft tent.

Exhibitors are expected to cover their tables with table coverings touching the ground to hide boxes or craft materials.

Exhibitors must keep their wares within their assigned space. No lighting, power outlets, or power cords will be furnished, so please plan accordingly if you want/need power.

Electric heaters are acceptable. Propane
Heaters are prohibited.

No exhibitor may tear down their booth until the festival has closed for the day.

Each exhibitor is responsible for the collection, and payment, of South Carolina sales tax. Contact 803-898-5788 or go to sctax.org to download an application.

Each vendor is responsible for obtaining a Town of Moncks Corner business license prior to the event. For more information, visit monckscornersc.gov or call 843-719-7900.

Moncks Corner Police Department will patrol the area. However, all exhibitors must agree to not hold the Town of Moncks Corner, the representatives and employees from liability which may occur during The Lowcountry's Hometown Festival.

Exhibitors shall be prepared to handle inclement weather and will not hold the Town of Moncks Corner, the representatives and employees liable from any damages incurred by the weather.



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Hometown Festival 4-25-20

Name: _____

Address: _____

Phone: _____ Cell: _____

Email: _____

Please list the items that you are selling:

Fee enclosed ____ \$75 Food Vendor Fee Enclosed ____ \$50 craft Vendor

Applications must be received, and vendor fees paid no later than April 10, 2020.

Make checks payable to The Town of Moncks Corner.

Applications will not be processed without vendor fees and a Moncks Corner business license.

Exhibitor Agreement: The undersigned does hereby release, and forever discharge, and hold harmless, Town of Moncks Corner and its employees from any and all manners of actions, suits, damages, or claims whatsoever arising from any theft, los, or damages to the person or property of the undersigned while in possession of under the supervision of the Town of Moncks Corner during The Lowcountry's Hometown Festival, and hereby consents to the enforcement of all rules of this event. Violating these rules could terminate your participation. I understand that it is my responsibility to pay all South Carolina state taxes.

Signature: _____ Date: _____



EVENT VENDER FIRE INSPECTION INFORMATION

The Town of Moncks Corner Building & Codes Enforcement will be conducting inspections of all vendors during special events.

Inspections will include the following but are not limited to:

TENTS

- 1) Label affixed to the tent bearing the identification of size and fabric or material
- 2) Tents greater than 10'x10' shall have a fire-retardant certification
- 3) Open flame devices to include gas, charcoal or other cooking devices shall not be permitted
Inside or within 20' of the tent or membrane structure without approval of the Fire Code Official
- 4) A minimum 10A:2B:C extinguisher shall be located adjacent to all cooking areas
- 5) No cooking that produces grease laden vapors shall be within 20' of any membrane structure
- 6) LP gas cylinders shall be located 10' from membrane structures and secured to prevent falling

GENERATORS

- 1) Fuel shall be stored a minimum of 50' from membrane structures
- 2) A minimum 2A:10B:C extinguisher shall be located at the generator
- 3) Generators shall be a minimum of 20' from membrane structures

FOOD TRUCKS

- 1) All food trucks shall comply with and be inspected to 2018 IFC 319 Mobile Food Preparation Vehicles

All violations will be noted, and time will be given for corrections to be made. If an adequate level of safety is not achieved the vendor may be asked to cease operations.

Feel free to contact me with any questions or concerns.

Thank you for your assistance in creating a fun and safe event,

Chad A. Kelly, CBO, CFM

Chief, Building & Codes Enforcement

Town of Moncks Corner

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