



**BUILDING PERMIT APPLICATION**  
Moncks Corner Community Development

**MONCKS  
CORNER**  
*The Lowcountry's Hometown*

Job Address: \_\_\_\_\_ TMS #: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

**Applicant Information**

Personal Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

State License #: \_\_\_\_\_ Type: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**Property Owner Information (If Different)**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Type of Construction**

New: Heated Sq. Footage \_\_\_\_\_ Unheated Sq. Footage \_\_\_\_\_

\_\_\_\_\_ Renovation \_\_\_\_\_ Repairs \_\_\_\_\_ Addition

Describe Work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Applicant:** I hereby certify that all information given on this application for building permit is factual. Any misrepresentation given by the applicant can result in delaying the progress of the job and forfeiture of the permit. I have supplied a list of sub-contractors working on the job. It is my responsibility to insure that all sub-contractors have the appropriate business and professional licenses. Failure to do so could result in the issuance of a stop-work order as well as delaying the Certificate of Occupancy.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Owner:** I am the owner acting as the general contractor on this project and will abide by all the rules and regulations just as a licensed contractor would. I understand that the Community Development Department cannot intervene in contract/liability disputes. I understand and assume the risk and liabilities associated with acting as my own general contractor.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Received: \_\_\_\_\_

Town of Moncks Corner  
Community Development Department